

**THIRUVANANTHAPURAM REGIONAL CO.OPERATIVE MILK  
PRODUCERS' UNION LTD. KSHEERA BHAVAN, PATTOM,  
THIRUVANANTHAPURAM -695 004**

**Bid Ref. No. TRU/MKT/216/2026-27**

**TENDER FOR**

**E-TENDER DOCUMENT FOR SUPPLY OF  
SCHOOL ITEMS & ADULT RAINCOAT WITH TROUSER SET  
TO VARIOUS UNITS UNDER TRCMPU**

**2026**

## BID FORM

1. Registered Name of Bidder :

2. Address :

### 3.Contact details

i. Land phone :

ii. Mobile :

iii. E-mail :

iv. Fax :

**THIRUVANANTHAPURAM REGIONAL CO-OPERATIVE MILK PRODUCERS' UNION LTD. KSHEERA BHAVAN, PATTOM, THIRUVANANTHAPURAM-695004.**

Ph: 0471 2447109 , 2446845. Email:- trcmpumkt@gmail.com

Website: www.milmatrcmpu.com

NO. TRU: MKT:216:2026 (School Items &Adult Raincoat with Trouser set)

**QUOTATION NOTICE**

1. Thiruvananthapuram Regional Co-operative Milk Producers' Union Limited invites e-tenders from reputed manufacturers/suppliers for supply of School Items & Adult Raincoat and Trouser set . Interested eligible Bidders may obtain further information from the office of the Thiruvananthapuram Regional Co-operative Milk Producers' Union Limited, Ksheera Bhavan, Pattom, Thiruvananthapuram.

Bid Reference	TRU:MKT:216:2026 (School Items)
Estimated cost	Rs. 19.3 Lakhs
Tender Fee	1000/-
EMD	Rs. 5000/- (five thousand Only)
Document Publishing Date	<b>01.06.2026</b>
Date of submission of e-tender	<b>01.06.2026to 07.06.2026</b>
Bid Submission Closing date	<b>08.06.2026 5:00 PM</b>
Place of Opening of Bid	Thiruvananthapuram Regional Co-operative Milk Producers' Union Ltd., Head Office, Ksheera Bhavan, Pattom P.O, Thiruvananthapuram.
Date & Time of opening of bids.	<b>09.06.2025 5:00 PM</b>
Equipments for which the tender is invited	<b>School Items &amp; Adult Raincoat with Trouser set for different dairies under TRCMPU</b>
Technical Specifications	Enclosed.
Bid Validity	90 days

**MANAGING DIRECTOR**

**2. Destination address and quantity: -**

SI No	Location	Items					
		School bag (20 ltr)	School bag (40 ltr)	Rain coats(5-6yrs old)	Rain coats (10-12 yrs old)	Pencil with Pen,Pencil,Eraser& Sharpner	Pouch,Scale, Trouserset(XXXL)
<b>1</b>	Thiruvananthapuram dairy, Ambalathara, Poonthura, Thiruvananthapuram, 695026, GSTIN-32AAAAT9795J3ZV	115	335	115	335	450	241
<b>2</b>	Kollam dairy, Thevally, Kollam, 691009, GSTIN-32AAAAT9795J4ZU	125	375	125	375	500	235
<b>3</b>	Marketing cell Alappuzha, Punnapra, 688004, GSTIN-32AAAAT9795J6ZS	115	335	115	335	450	232
<b>4</b>	Pathanamthitta, Mamoodu, Nariyapuram P.O, 689513, GSTIN-32AAAAT9795J5ZT	75	225	75	225	300	224
<b>Total</b>		<b>430</b>	<b>1270</b>	<b>430</b>	<b>1270</b>	<b>1700</b>	<b>932</b>

**3. Terms of payment : Payment shall be made from TRCMPU as follows:-**

- 100% of the order value shall be released upon satisfactory supply of the items with GST invoices.

**4. Evaluation & Selection Process:-**

The selection of the supplier shall be carried out based on the Quality and Cost Based Selection (QCBS) method to ensure a transparent and effective evaluation process. The evaluation shall be based on a total score of 100 with Technical Evaluation carrying 50% weightage and Financial Evaluation carrying 50% weightage. The supplier securing

the highest combined score shall be ranked H-1 and considered for award of contract. Financial scores shall be assigned on an inverse proportion basis, with the lowest priced proposal receiving the highest financial score, and other bids scored proportionately. Technical scores shall be normalized based on the highest technical score. In case of a tie in final score, the bidder with the higher technical score shall be ranked higher.

## 5. Weightage

Under the QCBS methodology, the Technical Evaluation shall carry 50% weightage and the Financial Evaluation shall carry 50% weightage for the final selection of the bidder. The minimum qualifying technical score shall be **35 marks out of 50**.

## 6. Technical Evaluation

Sl. No	Criteria & Sub Criteria	Scoring Methodology	Maximum Marks	Description of Documents to be Produced
1	Product Quality of School Bags (20 Ltr & 40 Ltr)	Stitching strength, material quality (water-resistant fabric), zipper quality, durability and comfort	10	Product sample, technical specification sheet, test report (if available), product brochure
2	Product Quality of Rain Coats ( for school students)	Waterproof quality, stitching, thickness of material, finishing, durability and size suitability for students	10	Product sample, technical specification sheet, product brochure
3	Quality of Pencil Pouch with Pen,Pencil,Scale, Eraser& Sharpner	Durable fabric/material, good stitching quality, smooth zipper, compact and student-friendly design, Blue/Black ink ball pen with smooth writing performance and leak-proof body, HB grade pencil with good wood	5	Product sample, product specification sheet, safety/non-toxic material declaration, test report (if available), manufacturer authorization (if applicable), product brochure.

		finish and smooth writing quality, Minimum 15 cm transparent/plastic scale with clear markings, Non-toxic eraser capable of clean erasing without smudging, Durable sharpener with sharp blade and safe edges,		
4	Product Quality of Adult Rain Coat & Trouser Set (XXXL)	Waterproof quality, stitching, fabric thickness, zipper/button quality, tear resistance, durability and comfort	10	Product samples (coat & trouser), technical specification sheet, product brochure
4	Design & Branding Capability	Creativity, logo placement, colour matching, visual appeal and approval-based artwork development	5	Design mock-ups, sample artwork, previous work portfolio
5	Manufacturing Capacity & Delivery Capability	Production capacity, manpower, logistics setup and ability to meet delivery schedule	5	Factory details, machinery list, capacity declaration
6	Quality Compliance & Standards	Adherence to specifications, consistency of products and quality assurance system	5	Quality assurance certificate, ISO certificate (if any), testing records

## **7. Submission of Tender**

- Tender document can be downloaded free of cost from [www.milmatrcmpu.com](http://www.milmatrcmpu.com) website and available free of cost and can be used for submission.
- The Thiruvananthapuram Regional Co-operative Milk Producers' Union shall have the right to accept or reject the offer without assigning any reason thereof.

- The quoted rates will be applicable for the entire evaluation period and no change in the rates will be permitted.
- Eligibility Criteria for the Bidding Party: Proof has to be produced along with the tender.
- The offer should be accompanied by an EMD and Tender fee as mentioned in the tender and the offers without EMD will be summarily rejected.
- The EMD of the unsuccessful bidders will be released only upon finalization of the Consultancy/agency. The EMD of the successful bidder will be adjusted as part of the security sum of the Consultancy.
- Thiruvananthapuram Union should receive the Tenders with signature on or before 09.06.2026 at 05:00 PM at the Head Office of Thiruvananthapuram Milk Union.
- The offer will be evaluated by the Union and the work will be awarded if the offer is found acceptable.

## **ANNEXURE-I**

### **SPECIFICATION**

#### 1. School Bags (20 Ltr&40 Ltr)

- Capacity: 20 Litres & 40 Litres
- Material: Water-resistant polyester/nylon
- Minimum 3 compartments
- Heavy-duty zipper
- Adjustable padded shoulder straps
- Reinforced stitching
- Milma logo and name to be printed on front side..
- Warranty against manufacturing defects: 6 months minimum

#### 2.Rain Coats

- Waterproof PVC/Polyester material
- Hood attached
- Front zipper/button closure
- Lightweight and tear resistant
- Suitable size range for school students age range from 5-6 yrs old & 10-12 yrs old
- Multi colour artwork printing (full area) which is provided by TRCMPU Ltd

#### 3. Pencil Pouch with Pen,Pencil,Scale,Eraser& Sharpner

- Durable fabric/material, good stitching quality, smooth zipper, compact and student-friendly design.
- Blue/Black ink ball pen with smooth writing performance and leak-

proof body

- HB grade pencil with good wood finish and smooth writing quality.
- Minimum 15 cm transparent/plastic scale with clear markings.
- Non-toxic eraser capable of clean erasing without smudging.
- Durable sharpener with sharp blade and safe edges.

#### 4. Adult Rain Coat With Trouser

- Waterproof PVC/Polyester material
- Sizes: XXXL
- Attached hood with adjustable drawstring
- Front zipper with button flap protection
- Double stitched and seam sealed
- Lightweight and tear resistant
- Milma logo & emblem to be printed on backside of rain coat

- Two side pockets with flap protection
- Reflective strip provision preferred
- Matching waterproof trouser
- Elastic waist with adjustable cord
- Reinforced stitching
- Comfortable fitting for field use
- Waterproof and tear resistant material
- Bottom adjustment/elastic provision preferred

- Colour: As approved by TRCMPU Ltd.
- Comfortable fit for adult users
- Suitable for outdoor field and distribution work
- Warranty against manufacturing defects: Minimum 6 months

### **Scope of Work:**

Includes conceptualization, creative design, branding, final artwork, manufacture and supply of School Bags, Rain Coats ,Name Slips & Adult Raincoat and Trouser set for TRCMPU Ltd. The bidder shall ensure visually appealing, durable designs using high-quality materials, printing and finishing standards. The entire supply and delivery to designated locations shall be completed on or before 30.05.2026.

### **Deliverables:**

- Design, manufacture and supply of 1700 School Bags (20 Ltr & 40 Ltr), 1700 Rain Coats , 1700 Pencil Pouch with Pen, Pencil, Scale, Eraser & Sharpener and 932 Adult Raincoat with Trouser set (XXXL) as per approved specifications and artwork.
- Submission of design concepts and final artwork for approval before production.
- Proper branding, printing, packing and delivery of materials to all designated TRCMPU Ltd. locations.
- Completion of entire supply on or before 20.06.2026.

## **GENERAL TERMS & CONDITIONS**

### **1. Inspection**

All items supplied under this tender shall be subject to inspection by TRCMPU Ltd. at any stage of manufacture or prior to dispatch. The supplier shall ensure internal quality checks before offering materials for inspection. TRCMPU reserves the right to inspect materials at any stage and may reject items not conforming to specifications. The supplier shall not dispatch materials without written clearance/approval from TRCMPU Ltd. All relevant quality certificates, test reports (if applicable), and sample approvals shall be submitted as required.

### **2. Dispatch Instructions**

All materials shall be properly packed and dispatched to the respective delivery locations mentioned in the tender. The supplier shall ensure safe transportation to avoid damage during transit. Dispatch shall be made strictly as per instructions issued in the Purchase Order. All consignments shall be dispatched on freight-paid basis unless otherwise specified. Delivery challan, invoice and packing list shall accompany each consignment.

### **3. Insurance**

The supplier shall be responsible for ensuring safe delivery of goods. Transit insurance shall be arranged by the supplier unless otherwise specified in the Purchase Order. In case of any damage or loss during transit, the supplier shall be responsible for replacement or rectification of the goods at no additional cost to TRCMPU Ltd.

### **4. Delivery**

Time of delivery is the essence of the contract. The supplier shall strictly adhere to the delivery schedule specified in the Purchase Order. The entire supply shall be completed on or before **30.05.2026**. No delayed delivery shall be accepted, and no payment shall be made for supplies delivered after the stipulated date.

### **5. Demurrage**

Any demurrage or additional charges arising due to delay in dispatch or improper documentation by the supplier shall be borne by the supplier.

### **6. Rejection of Goods**

TRCMPU Ltd. reserves the right to reject any or all items that do not conform to the approved specifications or quality standards. Rejected materials shall be replaced by the supplier within the stipulated time at

their own cost. Until replacement, rejected goods shall remain at the supplier's risk.

### **7. Submission of Bills**

Bills shall be submitted in triplicate along with delivery challans, GST invoices and proof of delivery to the concerned units. Payments shall be released after successful inspection and acceptance of materials by TRCMPU Ltd., subject to applicable statutory deductions from the concerned units.

### **8. Cancellation of Contract**

TRCMPU Ltd. reserves the right to cancel the contract wholly or partly in case of non-performance, delay in delivery, or breach of any tender conditions. In such cases, TRCMPU shall be entitled to recover any additional cost incurred due to procurement from alternate sources.

### **9. Subcontracting**

Subcontracting of any part of the supply shall not be permitted without prior written approval of TRCMPU Ltd. However, the primary responsibility for quality, delivery, and compliance shall remain entirely with the main supplier.

### **10. Force Majeure**

Neither party shall be held responsible for failure or delay in performance due to events beyond reasonable control such as natural calamities, strikes, epidemic, government restrictions, or other force majeure conditions. In such cases, both parties shall mutually discuss continuation or modification of the contract

### **11. Arbitration:**

In case of any dispute, the Registrar of Co-operative Societies of Kerala State shall be the sole arbitrator as per the provisions of Kerala Co-operative Societies Act 1969.

12. **Jurisdiction:** Thiruvananthapuram Kerala only.

RARARAJ R KAS  
MANAGING DIRECTOR